

# Wherstead Parish Council

Chairman: Cllr David Baldry

Parish Clerk: Jill Davis

THE Annual Meeting of **WHERSTEAD PARISH COUNCIL** will be held in **WHERSTEAD VILLAGE HALL ON THURSDAY THE 27<sup>TH</sup> MAY AT 7.30PM**. All Parish Councillors are summoned to attend, and all parishioners and members of the public are welcome to join.

## AGENDA

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Election of Chairperson Chairman for 2021-2022:** and to sign Declaration of Acceptance of Office
2. **Election of Vice-Chairperson (if applicable) for 2021 - 2022**
3. **Statutory Documents for Members:** to sign  
Declaration of Acceptance of Office, Register of Members' Interests, Councillors and Method of Service of Summons
4. **Apologies for absence:** to receive and note apologies
5. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
6. **To approve the minutes of the Parish Council Meeting held on the 9TH of MARCH 2021:**
7. **To approve the minutes of the Parish Council Meeting held on the 30TH of MARCH 2021:**
8. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
9. **Reports:** to receive reports  
9.a County Councillor Report - Update  
9.b District Councillor Report - Update
9. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion
10. **Clerk's Correspondence Report:** Items received after the publication of the agenda or for items needing discussion  
10.a Resignation of Cllr Linda Head
11. **Delegated Powers of Parish Clerk:**  
11.a For members to consider the delegated Powers to the Parish Clerk:  
Planning, all correspondence (excluding any committees/working parties that does not involve the Parish Clerk) website and policies and procedures  
11.b For members to consider delegated Power of Stationery £30.00 for 6 months  
11.c For member to approve keys cut for the Notice Boards (Parish Clerk)
12. **Parish Council:**  
For members to consider responsibilities going forward
13. **Parish Clerk Responsibilities /Duties:**  
To update members – Please see supporting paper
14. **Planning Matters:**  
14.a To update members concerning Planning Applications (paper)  
14.b To update members concerning TRO (Cllr Coates)  
14.c To update members that Planning and associated Admin – Parish Clerk  
14.d For members to consider future consultation with developers  
14.e For members to consider the position of Bellway Homes and Klondyke Field
15. **Administration:**  
15.a To update members with the High Court Ruling concerning Remote Meetings  
15.b For members to consider the planting costs for Church Lane (Cllr Coates) (Unlawful to giving any funds to Church's)  
15.c For members to consider the date for The Great British Spring Clean – 28/05/2021 - 13/06/2021  
15.d For members to consider costings and actions for Quiet Lanes (Cllr Baldry)  
15.e For members to consider costings for the Parish Magazine (Cllr Baldry)  
15.f For members to consider Parish Projects (Cllr Coates)  
15.g To update members concerning Drainage Issues (Cllr Coates)  
15.h To update members concerning CIL Payments and Process (Parish Clerk)
16. **Neighbourhood Planning Matters:**  
16.a For members to consider the Legislation Process for the Neighbourhood Plan (Parish Clerk)  
16.b To update the members with the Grant Request (Cllr Knibbs)  
16.c To update members and consider actions – if applicable (Cllr Coates)  
16.d For members to consider (as N/P Progresses Extraordinary Meetings) (Parish Clerk)

17. **Payments to Consider:** May 2021 Payments:  
Members to consider May's 2021 Payments – if any.

18. **The next meeting of the Parish Council:  
TUESDAY 13<sup>th</sup> JULY 2021 AT 7.30PM  
WHERSTEAD VILLAGE HALL**

*Jill Davis* Parish Clerk

Dated: 22/05/2021