

**Wherstead Parish Council**  
**Chairman: Cllr David Baldry**

A Meeting of **WHERSTEAD PARISH COUNCIL** will be held in **the Wherstead MEETING ROOM ON TUESDAY THE 13<sup>TH</sup> JULY AT 7.30PM**. All Parish Councillors are summoned to attend, and all parishioners and members of the public are welcome to join.

**AGENDA**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by The Chairman:**  
Recommendation of Using the Risk Assessment until Freedom Day
2. **Apologies for absence:** to receive and note apologies  
Jill Davis – Parish Clerk/RFO – Leaving the end of July 2021
3. **Dispensations:** to consider requests and **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4. **To approve the minutes of the Parish Council Meeting held on the 30TH of MARCH 2021:**
5. **To approve the minutes of the Parish Council Annual Meeting held on the 27TH of MAY 2021:**
6. **To approve the minutes of the Parish Council Extraordinary Meeting held on the 30<sup>TH</sup> OF JUNE 2021:**
7. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda
8. **Clerk's Report:** Items received after publication of the agenda or for items needing discussion  
8.a DCllr Gould's Report
9. **Clerk's Correspondence Report:** Items received after the publication of the agenda or for items needing discussion  
No items for discussion
10. **On-going Matters**  
10.a Cllr Baldry to update the members with the progress of obtaining 3 quotes for the Surface Water Flooding Work behind the Strand.  
10.b For Cllr Coates to update the members concerning the Damaged Fencing under Orwell Bridge  
10.c For Cllr Coates to update the members concerning the illegal Signs in the Parish  
10.d Statutory Documents – Still Outstanding (Cllr Head)  
10.e To formally minute that Cllr Head has retracted her resignation  
10.f For members to consider the proposal from Cllr Coates concerning Planting in Church Lane (Cllr Coates to declare a Declaration of Interest)
11. **Financial Matters:**  
11.a For members to consider approving the Annual Payment of using Zoom for Remote Meetings to Cllr Knibbs  
11.b For members to consider approving the Annual Ionos 121 Payment to Cllr Knibbs  
11.c For members to consider/discuss approving the Financial Risk Assessment – Cllr Baldry  
11.d For members to consider/discuss the Asset Photographs – Cllr Baldry  
11.e For members to consider/discuss approving the Asset Register – Cllr Baldry  
11.f For members to approve the Payroll Service with SALC  
11.g To inform the members that the Certificate of Exemption has been emailed to the External Auditor  
11.h To inform the members (As per the Governance and Accountability Guide Section 2 The Statements of Accounts) that the External Auditor has been informed of the figures for 2019 - 2020 being restated as the 2020 -2021 Financial Figures could not be balanced.  
11.i For members to approve Parish Clerks/RFOs Expenses – May, June, July 2021
12. **Planning Matters:**  
**Cllr Coates to update on the following:**  
12.a Walled Field Site Update and Consideration  
12.b For members to consider Planning Application DC/21/03591 – 1 Valley Lane Application  
12.c Reserved Matters for Garage Field Warehousing: DC/21/01073  
12.d Garage Field Variation Applications to previously Granted Conditions: DC/21/02351 AND DC/21/02352  
12.e Klondyke Update  
12.f TRO Update  
12.g Homefield Meadow Update  
12.h Park Farm Barns Update  
12.i Jimmy's Farm Application: DC/20/05310  
12.j For members to consider approving the Protocol for Pre-Planning engagement with developers – Cllr Loader

13. **Neighbourhood Planning Matters:**  
**Cllr Coates to update on the following:**  
13.a For members to consider approving the AECOM Report (No copy received by the clerk to forward onto members)  
13.b For members to consider approving the Local List (no copy received by the clerk to forward onto members)  
13.c for members to consider approving the Suffolk Wildlife Trust Report (No copy received by the clerk to forward onto members)  
13.d For members to consider approving/debate of the 2<sup>nd</sup> Draft of the N/Plan  
13.e For members to consider the creation of a Terms of Reference for the N/P Team
14. **New Matters:**  
14.a Cllr Coates – For members to consider implementing a First Responder in the Parish  
14.b For members to consider a request from a parishioner to cut back the footpath from Bourne Terrace to the Ski Slope  
14.c For members to consider advertising the Framlingham Country Show Poster in the Magazine  
14.d For members to consider/discuss approving a Dog Bin at Fox's Marina
15. **Payments to Consider:** May 2021 Payments:  
Members to consider July's 2021 Payments –  
15.1 100773 BDC – Litter/Dog Bin Emptying £124.11 VAT £24.82 = £148.93  
15.2 100774 Cllr Sarah Knibbs – Ionos 121 Payment = £45.60  
15.3 100775 Cllr Sarah Knibbs – Annual Zoom Payment = £143.88  
15.4 100776 ??????? – Bourne Garden Centre = £12.99  
15.5 100777 Chelmondiston Parish Council = £10.00  
15.6 100778 Chelmondiston Parish Council = £10.00  
15.7 100779 Chelmondiston Parish Council = £10.00  
15.8 100780 Jill Davis – Expenses (May, June and July 2021) = £112.99 VAT £0.66 £113.65

16. **The next meeting of the Parish Council:  
TUESDAY 14<sup>th</sup> SEPTEMBER 2021 AT 7.30PM  
WHERSTEAD MEETING ROOM**

*Jill Davis*

**Temporary Parish Clerk  
08/07/2021**