

## Wherstead Parish Council

Chairman: Cllr David Baldry  
Parish Clerk: Jill Davis 07984733352

### Minutes of an Extraordinary Meeting of WHERSTEAD PARISH COUNCIL held in The Meeting Room on WEDNESDAY 30<sup>TH</sup> JUNE 2021 at 7.30pm.

**Present:** Councillors: Baldry, Coates, Cobbs, Loader and Moyes

**Parish Clerk:** Jill Davis

**Public:** 0

**Babergh and Suffolk Councillors:** None in attendance

**Abbreviations:** **Cllr:** Councillor. **PC:** Parish Council. **BDC:** Babergh District Council. **SCC:** Suffolk County Council. **B/MSDCs:** Babergh /Mid Suffolk District Councils. **CAS:** Community Action Suffolk.

**PMBMCIC:** Pin Mill Bay Management Community Interest Company. **SALC:** Suffolk Association of Local Councils. **LCPAS:** Local Council Public Advisory Service **CEP:** Community Emergency Plan.

**VDF:** Village Development Framework. **RoW:** Rights of Way. **TAG:** Tourism Action Group. **AONB:** Area of Outstanding Natural Beauty.

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded. This *does not extend to* live verbal commentary.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1. **Welcome by the Chairman:**  
The Chairman opened the meeting at 7.30pm and welcomed everybody
2. **Apologies for absence:** to receive and note apologies  
Cllr Knibbs – holiday, Cllr Head – prior engagement. Apologies noted.  
Apologies – District Councillor Gould and County Councillor Simon Harley
3. **Dispensations:** to consider requests  
No dispensations requested  
**Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.  
No declarations of Interest Offered
4. **Public Participation Session:** for the public to talk to Cllrs about items only on the agenda  
No members of the public present
5. **Notice of Public Rights and Publication 2020 -2021:**  
**For members to approve the dates for the Notice of Public Rights: 1<sup>st</sup> July 2021 -11<sup>th</sup> August 2021**  
Cllr Coates requested through the Chairman that before the motion is approved that the RFO explains how the process of the notice works and the work involved.  
The dates were approved by resolution.
6. **End of Year Accounts 2020 -2021:**  
Cllr Coates requested through the Chairman that before each item is considered the RFO explain the process and the work involved.
  - 6.a **For members to consider approving the Internal Auditor Andrew Whittle**  
The members approved by resolution
  - 6.b **For members to considering approving the Internal Auditor Costs £25.00**  
The members approved by resolution
  - 6.c **To minute that the RFO Jill Davis came into the post on 01/05/2021**  
To formally minutes that Jill Davis came into the post of Parish Clerk and RFO on the 1<sup>st</sup> of May 2021.
  - 6.d **For members to consider approving the Certificate of Exemption**  
The members approved by resolution
  - 6.e **For members to consider approving Section 1 Annual Governance Statement**  
The members approved by resolution
  - 6.f **For members to consider approving the Accounting Statements**  
The RFO informed the members that she had only prepared the accounts and that the End of Year Accounts 2020 - 2021 was unaudited. The RFO also informed the members that the End of Year Accounts 2020 – 2021 could not be balanced unless the previous year was restated. The members approved for the Accounting Statements to be signed and approved for the previous year's AGAR to be restated.
  - 6.g **For members to approve for the Chairman and RFO to sign all the required documents**

7. The members approved for the Chairman and the RFO to sign all the documentation
- The next meeting of the Parish Council:  
TUESDAY 13<sup>th</sup> JULY 2021 AT 7.30PM  
WHERSTEAD MEETING ROOM**

**The Chairman thanked all the members and closed the meeting at 8.23 pm**

**Signed:**

**Dated:**