



An Extraordinary Meeting of **Wherstead Parish Council** was held in **The Room on Saturday 2nd October 2021 at 3pm**. All Parish Councillors are summoned to attend and all parishoners and members of the public are welcome to join.

### **Minutes**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press is lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed advise the Parish Clerk who will instruct that they are not included in the filming.

**ITEM 1 – Apologies and approved absences. Doug Cobb gave his apologies**

**ITEM 2 – Minutes of the Parish Council meeting 14<sup>th</sup> September 2021 approved.**

**ITEM 3 – Neighbourhood Plan, Draft 3 for Pubic consultation.**

**Draft 3 was approved in principle, a number of corrections have been identified and Cllr Coates will request Places4people implement as many of these as possible, prior to the document going to print.**

**Proposer: Cllr Baldry**

**Seconded: Cllr Moyes**

**ITEM 4 – Vacancy for a Parish Councillor. 2 expressions of interest for the vacancy.**

**Decision: To interview the candidates after the closing date of 9.10.21.**

**Action: Cllr Baldry to arrange interviews.**

**ITEM 5 – Financial review – Parish Magazine.**

**Decision: To reduce the size of the magazine to 16 pages, with priority for parish information.**

**To use the revised quote from current printers for this quarter's magazine and review the changes with M Talmer.**

**Cllr Coates to confirm decision with M Talmer and pass on the PC's thanks for her hard work.**

**ITEM 6 – Financial review – Street Lighting.**

**Proposal: To fix the broken lights on the Street, not to fix the light at the A137 junction with the Street or the lights in Panington Lane. To seek refund on broken lights and use CIL money to upgrade to remaining lights to LED to lower ongoing running cost.**

**Action: Linda to confirm the financial savings and practicality of the proposal with Andy (Suffolk Highways).**

**ITEM 7 – Discuss CIL projects and PIIP.**

**Drainage improvements.**

**Decision: To fund the cost of the work ( approx.. £3,800) partially from BDC locality funding and partially from the CIL infrastructure fund.**

**Proposed: Cllr Coates**

**Seconded: Cllr Baldry**

**Agreement with Landowner on terms of work and responsibility.**

**Decision: WPC to restate they cannot agree with the landowner that he has no responsibility for the dry ditch as the PC has no confirmation of this.**

**Other than that, the draft agreement is acceptable to the PC.**

**Proposed: Cllr Coates**

**Seconded: Cllr Loader.**

**Action: Cllr Coates to respond to the landownervwith the PC's position.**

**Action: Cllr Baldry to advise the PC on the process for accounting for the CIL money spend.**

**ITEM 8 – Election of Planning committee.**

**Decision: To appoint Cllr Coates the Chair of the Committee.**

**Proposed: Cllr Baldry**

**Seconded: Cllr Loader.**

**Action: To seek membership from residents and PC.**

**ITEM 9 – Decision to clear to Bourne Bridge.**

**Action: Cllr Baldry to co-ordinate dates and contact residents for volunteers.**

**ITEM 10 – Parish Clerk Vacancy**

**Action: Cllr Head has re-advertised the vacancy with SALC.**

**ITEM 11 – Sign off of Pre-Approval development engagement policy. (Text approved at last meeting).**

**Action. Cllr Loader to send finalised document to Cllr Coates for uploading to website.**

**Meeting closed at 16:30**

**The next meeting of the Parish Council:  
Tuesday 9<sup>th</sup> November 2021 at 7:30pm  
The Room, Wherstead**